



Adair County Family YMCA

1708 S Jamison
 Kirksville, MO 63501
 660-665-1922

Application for Employment at the YMCA

We are an Equal Opportunity Employer. Applicants for all job openings are welcome and will be considered without regard to race, color, religion, national origin, sex, age, sexual orientation, physical or mental disability, or any other basis protected by state, federal or local law. It is the intent of the YMCA to comply with all applicable federal, state and local legislation concerning equal opportunity in employment.

To help us learn about your experience, abilities, and interest. Please complete this Application for Employment in its entirety. Incomplete applications will not be accepted.

Personal Information

NAME: Please PRINT or TYPE	Social Security #	Date of Birth
ADDRESS: Street, City, State, Zip Code	# of years at Present address	Phone #
E-MAIL ADDRESS:		
Can you after employment, submit verification of your legal right to work in the United States?		
Are you over 18? If hired, do you have a reliable means of transportation to get to work?		
Have you ever been convicted of a felony, or for child abuse or sex-related crimes?		

Employment Desired

Type of POSITION desired:	Date Available
Are you presently employed?_____ If yes, may we contact your present employer?_____	
What are your hours of availability?	

References (Please list 3 people whom you've known for at least 2 years. No relative or employers.)

Name	Address	Phone Number	How long have you known them?

Employment History

Company Name Phone #	
Supervisor Name	Dates of Employment
Reason for leaving	
Company Name Phone#	
Supervisor Name	Dates of Employment
Reason For leaving	
Company Name Phone #	
Supervisor Name	Dates of Employment
Reason For Leaving	
List any additional employment or background that you feel would qualify you for the position you are applying for. _____	

Military History

Date of entry _____ Date of discharge _____ Branch of Service _____

Type of discharge _____ Final rank _____

Did you attend service school or receive special training? _____

Education

	Name & Location	Start & End Dates	Degree or diploma
High School			
Trade or Business			
College or University			
Additional Education			

YMCA MISSION: To put Christian principal in to practice through programs that build a healthy spirit, mind and body for all.

Pre-Employment Certification

I understand that this application is only valid for the position applied for at present and that the YMCA is not obligated to retain or consider this application for future openings. _____Initial

I authorize investigation of all statements contained in this application. I understand that falsification, misrepresentation or omission of facts called for will result in immediate termination from employment or removal of my application from consideration. I authorize the YMCA to secure information about my experience with former employers, education institutions and agencies, and for those parties to provide information concerning my experience releasing all parties from any liability arising therefrom. _____Initial

If employed by the YMCA I will abide by Association policies and rules. I understand that I will be required to possess a current and valid driver's license if my position requires me to drive in the course of work . _____Initial

I agree to submit to legally permissible drug and/or alcohol testing upon the request by the YMCA. I recognize that the results of these tests may be used to determine my employment or continued employment. I understand and expressly agree that if employed by the YMCA storage areas provided for me (locker, desk, etc.) are open to investigation by the YMCA without prior notice to me. _____Initial

If I am employed by the YMCA I understand my employment can be terminated with or without cause and with or without notice, at any time at the option of the YMCA or myself. I understand that, other than the CEO of the YMCA, no manager, supervisor or representative of the YMCA has authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing. I further expressly agree that, with respect to the at-will employment relationship, this constitutes the full, complete and final expression of the parties' intent concerning the nature of any employment relationship between myself and the YMCA. _____Initial